



## San Bernardino County TRC CODES TO EARNINGS CODES TRANSLATION

A comprehensive list of Time Reporting Codes (TRC'S) is presented below. TRC'S are used by employees to account for their time each pay period. The system will limit TRC usage to only those employees who are eligible for that particular type of pay.

All TRC's are mapped to earnings codes. The earnings code and its long description will appear on the Review Paycheck Data page in EMACS. The long description is also displayed on the employee's Pay Statement and View Self Service Paycheck.

**Note:** Only the codes used to account for time are listed. For earnings codes that do not originate from a TRC, refer to Additional Pay and Adjustments Earnings Codes Exhibit on the EMACS Website.

Reported Hours			
TRC	Usage	Earning Code	Earnings Long Description
<b>ACA</b>	Sheriff Academy	REG	Regular Time
<b>ACBCG</b>	Additional Compensation Battalion Chief Grandfathered	PAG	Additional Comp -Grandfathered
<b>CBW</b>	Call Back Worked	REG	Regular Time
<b>CBW2</b>	Call Back Worked Contract	C16	CNT Call Back Wkd 1.5 BRP
<b>CTE</b>	Comp Time Earned	ICS	Increase Comp Time - Straight
		ICP	Increase Comp Time - Premium
		ICD	Increase Comp Time - Double
<b>CTEBC</b>	Comp Time Earned-Battalion Chief	ICS	Increase Comp Time – Straight
<b>FDR</b>	Fire and Disaster Response	OTA	Overtime - Additional Straight
<b>FDRP</b>	Fire Disaster Response Premium - Contract	OTB	Overtime - Additional Premium
<b>FOT</b>	Volunteer Fire Fighter OT	OTP	Overtime - Premium
<b>HOLST</b>	Holiday Straight Time - Working on a holiday	PHS	Paid Holiday - Straight Spec
<b>LTPAY</b>	Lieutenant Pay	MLT	Sheriff's Lieutenant Pay
<b>PGTH</b>	Public Gathering	GAT	Sheriff's Public Gathering
<b>REG</b>	Regular Time	REG	Regular Time
<b>REG2</b>	Regular Time Shift 2	REG	Regular Time
<b>REG3</b>	Regular Time Shift 3	REG	Regular Time
<b>SBCRA</b>	SBCERA Board Member	REG	Regular Time
<b>STV</b>	Court Travel Time	STV	Safety - Court Travel Time
<b>TTO</b>	Time Trade Off	PTT	Paid Time Trade (Off)
<b>TTW</b>	Time Trade Worked	UTT	Unpaid Time Trade (Worked)
<b>UTW</b>	Unpaid Time Worked	UTW	Unpaid Time Worked
<b>UWR</b>	Unworked Paid Time	PUT	Paid Unworked REG Time (FMU)

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Reported Hours Continued			
TRC	Usage	Earning Code	Earnings Long Description
WCF	Workers Comp Full Hours Tracker Only	WCF	Workers Comp Full
WOPAP	Approved Absence WOP	UPA	Absent Without Pay
WOPML	Military Leave WOP	UPM	Unpaid Military Leave
WOPOI	Occupational Injury WOP	UPO	Occupational Injury w/o Pay
WOPSK	Sick WOP	UPS	Sick Without Pay
WOPSD	Suspended WOP	UPA	Absent Without Pay
WOPST	Strike WOP	UPK	Absent Without Pay - Strike
WOPUA	Unapproved WOP	UPA	Absent Without Pay

Leave Time			
TRC	Usage	Earning Code	Earnings Long Description
ADM	Administrative Leave	PAD	Paid Administrative Leave
ANN	Annual Leave	PAN	Paid Annual Leave
ASNLV	Association Leave	PNE	Paid Negotiation - Assoc
ATL	Attorney Leave	PAT	Paid Attorney Leave
BRV	Bereavement	PMC	Paid Miscellaneous Leaves
CNF	Conference	PMC	Paid Miscellaneous Leaves
CTT	Comp Time Taken	PCT	Paid Comp Time Taken
CTTBC	Comp Time – Battalion Chief	PCT	Paid Comp Time Taken – Battalion Chiefs
DON	Blood Donation	PMC	Paid Miscellaneous Leaves
EDU	Education	PMC	Paid Miscellaneous Leaves
EDTRN	Paid Education/Training Leave (Nurses)	PET	Paid Education/Training Leave
EMLV	Emergency Leave	PEM	Paid Emergency Leave
ERL	Employee Relations	PER	Paid Employee Relations
EVAC	Evacuation Leave	PEV	Paid Evacuation Leave
EXM	Exam/Interview Time	PMC	Paid Miscellaneous Leaves
FFD	Fitness For Duty	PMC	Paid Miscellaneous Leaves
GHOL	Grandfathered Holiday	PGH	Paid Grandfathered Holiday
HOL	Holiday	PHL	Paid Holiday
HSF	STD-Full Integration Hours Tracker Only	HSF	Short Term Disb Full
HSP	STD-Partial Integration Hours Tracker Only	HSP	Short Term Disb Part
JRY	Jury Duty	PMC	Paid Miscellaneous Leaves
LBR	Labor Relations	PNE	Paid Negotiation - Assoc
LRA	Lay-off Related Admin	PMC	Paid Miscellaneous Leaves
MEL	Medical Emergency Leave	PME	Paid Medical Emergency Leave
MIL	Military Leave – SBCTA	PML	Paid Military Leave
MILLV	Military Leave	PML	Paid Military Leave
MLSAE	MEL Sick Prior Approved	PMA	Paid MEL Sick Prior Appv
MLSAF	MEL Sick Prior Apprvd Family	PMN	Paid MEL Sick Prior Appv Family

# TRC CODES TO EARNINGS CODES TRANSLATION

Leave Time - Continued			
TRC	Usage	Earning Code	Earnings Long Description
<b>MLSCF</b>	MELSick Family	PMF	Paid MELSick Family
<b>MLSCK</b>	MELSick	PMS	Paid MELSick
<b>MILVB</b>	Military Leave W/Benefits	MLB	Military Leave With Benefits
<b>OCU</b>	Occu Injury - 1st 40 hours	OCU	Occu Inj Claim - 1st 40 hours
<b>OCUS</b>	Occu Injury - Safety	OCS	Occu Inj Claim - Safety
<b>PAL</b>	Perfect Attendance	PPA	Paid Perfect Attendance Leave
<b>PDR</b>	Pre-Disability Retirement	PDR	Pre-Disability Retirement
<b>PLSAE</b>	PTO Sick Approved	PPE	Paid Personal Time Sick Apprvd
<b>PLSAF</b>	PTO Sick Family Approved	PPN	Pd Personal Tm Sick Fam Apprvd
<b>PLSCF</b>	PTO Sick Family	PPF	Paid Personal Time Sick Family
<b>PLSCK</b>	PTO Sick	PPS	Paid Personal Time Sick
<b>POLLS</b>	Poll Workers Pay	PRV	Paid - Poll Workers Pay
<b>PPL</b>	Personal Time Off	PPT	Paid Personal Time Off
<b>PTOT</b>	Personal Time Off - PSD	PPT	Paid Personal Time Off
<b>RHOL</b>	Reported Holiday Some MBOs & Per Diems who do not accrue Holiday Leave	PHR	Paid Holiday - MS Reported
<b>RLC</b>	Relocation	PMC	Paid Miscellaneous Leaves
<b>RLS</b>	Paid Union Leave	PUL	Paid Union Leave of Absence
<b>SCK</b>	Sick Leave	PSL	Paid Sick Leave
<b>SCKAE</b>	Sick Leave Approved	PSA	Paid Sick Leave Appv
<b>SCKAF</b>	Sick Leave Approved Family	PSN	Paid Sick Leave Appv Fam
<b>SCKFM</b>	Sick Family	PSF	Paid Sick Family Leave
<b>SKBTH</b>	Sick Birth	PSF	Paid Sick Family Leave
		PSN	Paid Sick Leave Appv Fam
		PSL	Paid Sick Leave
<b>SKHFA</b>	Sick Leave - Healthy Family	PSH	Paid Sick Leave - Hlthy Family
<b>SKRES</b>	Sick Leave Restriction - NRE	PSR	Paid Sick Leave Restriction
<b>SRA</b>	Settlement Related Admin	PMC	Paid Miscellaneous Leaves
<b>VAC</b>	Vacation	PVC	Paid Vacation Leave
<b>VTO</b>	Voluntary Time Off	VTO	Voluntary Time Off
<b>WLV</b>	Witness Leave	PMC	Paid Miscellaneous Leaves

Differentials			
TRC	Differential	Earning Code	Earnings Long Description
<b>ADMIS</b>	Admissions Nurse	DAD	Diff - Admissions Nurse
<b>AHTLN</b>	After Hours Hotline	D03	After Hours Hotline
<b>AMIA</b>	Sheriff's Aviation Mechanic Inspection Authorization	D32	Diff - AviationMechInspectAuth
<b>ARBM2</b>	ARBOM Pay - No PC Trained but Not Assigned to ARBOM Unit	DAP	Arson/Bomb Hazard Pay - No PC

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Differentials Continued			
TRC	Differential	Earning Code	Earnings Long Description
<b>2HR72</b>	In-House Registry 72 Hour - Shift 2	DI1	Diff - In-House Registry 72
<b>2HR80</b>	In-House Registry 80 Hour - Shift 2	DI2	Diff - In-House Registry 80
<b>2HR84</b>	In-House Registry 84 Hour - Shift 2	DI3	Diff - In-House Registry 84
<b>3HR72</b>	In-House Registry 72 Hour - Shift 3	DI1	Diff - In-House Registry 72
<b>3HR80</b>	In-House Registry 80 Hour - Shift 3	DI2	Diff - In-House Registry 80
<b>3HR84</b>	In-House Registry 84 Hour - Shift 3	DI3	Diff - In-House Registry 84
<b>ARBOM</b>	Arson/Bomb Hazard Pay	D26	Arson/Bomb Hazard Pay
<b>ARC2</b>	After Hours Response Center Shift 2	2RW	ARC Shift 2 Differential - Wk
		2RP	ARC Shift 2 Differential-No PC
<b>ARC3</b>	After Hours Response Center Shift 3	3RW	ARC Shift 3 Differential - Wk
		3RP	ARC Shift 3 Differential-NoPC
<b>BLG11</b>	Bilingual 11 Hours	BLP	Bilingual 11 Hours
<b>BLG12</b>	Bilingual 12 Hours	BLF	Bilingual 12 Hours
<b>CAHL</b>	Child Abuse Hotline – Weekend Day	D44	Diff - CAHL Wknd
		D87	Diff - CAHL Wknd (PRF)
<b>CBK</b>	Call Back	CB1	Call Back - 2 Times BRP
		CB2	Call Back - 3 Times BRP @ Prm (935)
<b>CAP</b>	After Hrs Child Placement NT Sh	DNS	After Hrs Child Placement NT Sh
<b>CDUTY</b>	Coroner Duties Pay	D46	Coroner Duties Pay
<b>CHRG</b>	Charge Nurse Assignment	D02	Diff - Charge Nurse
<b>CLSSA</b>	Class "A" License	D76	Diff - Class A License
<b>CMHS</b>	Correctional Mental Health Services	D72	Correctional Mental Health Svc
<b>COM</b>	Commission	M03	Commission
<b>COVER</b>	Chief Officer Coverage Pay	DCR	Diff - Chief Officer Coverage
		DCH	Diff - Chief Officer Covrg Prm
<b>CRONC</b>	Critical On-Call	OCO	On Call - Critical Nurses (NRE)
		OC9	On Call – Critical (T&I)
<b>CRSLN</b>	Crisis Line	DCL	Diff - Crisis Line
<b>CRT</b>	Coroner Recovery Team	D39	Diff - Coroner Recovery Team
<b>CSB</b>	Critical Incidents Standby	SY7	Standby - Critical
<b>CTDF</b>	Clin Therapist Detent Facilities / Detention Facility	D29	Detention Facility / CT
<b>CWSM</b>	IRO Child Welfare Services Mgr After Hours Assignment	D45	Diff - Initial Resp Opns CWSM
<b>DMRGN</b>	Desert/Mountain Region	D49	Desert/Mountain Region Diff
<b>DNA</b>	DNA Lead	DNA	Diff - DNA Lead
<b>DTAC</b>	Defensive Tactics/Range	DTC	Defensive Tactics/Range Diff

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Differentials Continued			
TRC	Differential	Earning Code	Earnings Long Description
<b>DUNIT</b>	Dialysis Unit	D81	Diff - Dialysis Unit
<b>EMTD</b>	Emergency Medical Svcs Training	M36	EMS Training Differential (FAS, NRP)
		M45	EMS Training Differential 13.5% (EHS)
<b>FCD</b>	Field Commander	DFC	Diff - Field Commander
<b>FLOAT</b>	Correctional Floating	DFL	Diff - Correctional Floating
<b>FLTOB</b>	Flight Pay - Observer	D12	Flight Pay - Observer
<b>FLTPT</b>	Flight Pay - Pilots	D11	Flight Pay - Pilots
<b>FTO</b>	Field/Detention Training Officer	D55	Diff Field/Detention Trng Offcr
		DFA	BG Diff-Field Trng Offcr AmOpr (AOU)
		DFT	Diff Field/Detention Trng Offr (PRB)
<b>HLTHF</b>	Health Fairs – Residents	M30	Health Fairs
<b>HVOLT</b>	High Voltage	D31	Diff - High Voltage
<b>IHR72</b>	In-House Registry 72 Hour	DI1	Diff - In-House Registry 72
<b>IHR80</b>	In-House Registry 80 Hour	DI2	Diff - In-House Registry 80
<b>IHR84</b>	In-House Registry 84 Hour	DI3	Diff - In-House Registry 84
<b>INDET</b>	Behavioral Health In-Patient Detention	DBH	Diff-BehavHlth InPnt Detention
<b>INPNT</b>	Inpatient Assignment Compensation	D74	Diff - Inpatient Assign Hrly
<b>K9PAY</b>	Canine Officer Pay	PK9	Paid Canine Officer Pay
<b>LDDIR</b>	Lead/Director - Contract	D40	Diff - Lead/Director
<b>LTSB1</b>	Laboratory Technologist Night Standby Duty Pay	D06	Lab Tech \$10/Call
<b>LTSB2</b>	Laboratory Technologist Night Standby Duty Pay	D07	Lab Tech \$16
<b>LTSB3</b>	Laboratory Technologist Night Standby Duty Pay	D08	Lab Tech \$32
<b>MICN</b>	Mobile Intensive Care Nurse Certification	D33	Diff -Mobile Intensive Care RN (NRE non MS)
		D43	Diff -Mobile Intensive Care 5% (NRS)
		D58	Diff-Mobile Intensive Care RN2 (NRE,NPD)
<b>MICNB</b>	MICN Backup	D98	Diff-Mobile Intens Care Backup
<b>MMJD</b>	Maintenance Mechanics, Painter I, and Electrician Detention Differential	D30	Diff-Mech/Paint/Electn Detentn
<b>MOTOR</b>	Motorcycle Officer Hazard Pay	D47	Diff - Motorcycle Traffic Oftr
<b>OC2</b>	On Call \$3.25	C06	CNT On Call - \$ 3.25
<b>OC3</b>	On Call \$200.00	C19	CNT On Call - \$200.00
<b>OCNR</b>	On Call – No Return	OCN	On Call-Not Expected to Return
<b>OCR</b>	On Call	OCW	On Call - Expected to Return
<b>ONC</b>	On Call	OC1	On Call (General)
		OC3	On Call (ESU)
		OC4	On Call – Safety
		OC6	On Call - 3.50 (NPD)
		OC8	On Call – Fire
<b>OTCL</b>	Out of Class	D22	ESU 5% Out of Class

# TRC CODES TO EARNINGS CODES TRANSLATION

Differentials Continued			
TRC	Differential	Earning Code	Earnings Long Description
<b>OTCL2</b>	Out of Class	D24	PSD Teachers Aide Out of Class
<b>OTCL3</b>	Out of Class	D25	PSD Teacher Out of Class
<b>PRECP</b>	Preceptor Pay	DPP	Diff - Preceptor Pay
<b>PWD</b>	Public Works	DPW	Diff - Public Works
<b>SB2</b>	Stand By \$3.50	C02	CNT Standby - \$ 3.50
<b>SB3</b>	Standby Minimum Wage	C03	CNT Standby - Min Wage
<b>SBY</b>	Standby	SY1	Standby (\$3.50)
		SY2	Standby - Minimum Wage
		SY3	Standby - Minimum Wage – Fire
		SY4	Standby - Amounts Only (SSPs & SUP)
		SY5	Standby (\$3.75)
		SY6	Standby - Fed Minimum Wage
<b>SBYN</b>	Standby - EHS	SY8	Standby - EHS Non Grandfather
<b>SCOR</b>	Service Coordinator OR	DOR	Diff - Service Coord Oper Room
<b>SDP</b>	Special Duty Pay	D38	Atty Special Duty Pay
<b>SHFTR</b>	Shift Trainer Differential	D60	BG Diff - Shift Trainer
<b>TELE</b>	Telemetry Nurses Assigned to the ER	D93	Diff - Telemetry Assign to ER
<b>UNED</b>	Specialty Unit Educator	D91	Diff - Specialty Unit Educator
<b>UNED2</b>	Specialty Unit Educator 2	D92	Diff-Specialty Unit Educator 2
<b>UNFL</b>	Specialty Unit	D89	Diff - Specialty Unit
<b>UNFL2</b>	Specialty Unit 2	D90	Diff-Specialty Unit 2
<b>WKND</b>	Medical Support Weekend	D56	Diff – Weekend (\$4)
		D61	BG Diff – Weekend (ESU)
		D09	Diff - Medical Support Wknd (\$3)
<b>WKND1</b>	Weekend Differential \$3	C12	CNT Weekend Diff - \$3.00
<b>WKND2</b>	Supervising Laboratory Technologist Weekend Night	D63	Diff - Lab Tech Weekend
<b>WLF</b>	Wild Land Fire	D23	Differential - Wildland Fire
		ML2	Longevity Pay 2%
		MLS	Longevity Pay 2% - Std Hrs

Other			
TRC	TRC Short Description	Earning Code	Earnings Long Description
<b>FHA</b>	Holiday Accrual	FHA	Fixed/Floating Holiday Accrual
<b>INCAF</b>	Incident - After the Fact	008	Incident - After the Fact Memo
<b>INCFR</b>	Incident - First Responders	007	Incident - First Responders Memo
<b>SCKIL</b>	Sick in Lieu of Other Leave	010	Memo Entry - Tracker
<b>TELWO</b>	Telework Tracker	010	Memo Entry - Tracker

# TRC CODES TO EARNINGS CODES TRANSLATION

COVID TRCs			
TRC	Usage	Earning Code	Earnings Long Description
<b>COVAC</b>	COVID Vaccination	REG	Regular Time
<b>COVEX</b>	COVID Exam	REG	Regular Time
<b>COVHC</b>	COVID – Health Care	010	Memo Entry - Tracker
<b>COVIP</b>	COVID Vaccine Leave	PVL	Paid COVID Vaccine Leave
<b>COVLV</b>	COVID Bonus leave	PCV	Paid COVID Leave
<b>COVPS</b>	COVID Supplemental Bank 2	PCS	COVID Suppl Paid Sck Bank 2
<b>COVSH</b>	COVID Extra-Shift Incentive	DSC	Diff - COVID Shift Inc \$15 (NPD NRE)
		DCT	Diff - COVID Shift Inc \$7.50 (GEN)
<b>COVSL</b>	COVID – Sick Leave	010	Memo Entry - Tracker
<b>CSPSL</b>	CA Supplemental Paid Sick Leave	PSS	Paid Supplemental Sick Leave
<b>CVPSL</b>	COVID Supplemental Bank 1	PCP	COVID Suppl Paid Sck Bank 1
<b>EMFML</b>	Emergency Leave - FMLA	PFL	Paid Emergency FMLA
<b>EMPHC</b>	Emergency Health Care	PH1	Paid Emergency Hlth Care / FR
<b>EMPSF</b>	Emergency Leave – 2/3	PF1	Paid Emergency Leave - 2/3
<b>EMPSL</b>	Emergency Leave – Full	PL1	Paid Emergency Leave - Full
<b>LVADV</b>	Leave Advance <i>NOTE: a corresponding decrement is made to Sick Lve/SKHFA</i>	PAV	Paid Leave Advance
<b>OCUHC</b>	Occupation injury	OCH	Occu Inj Claim - Health Care
<b>VTOC</b>	Voluntary Time Off	VTC	COVID - Voluntary Time Off

Processing Earnings Codes		
Usage	Earning Code	Earnings Long Description
To offset hours for OT for leave accruals, WPE hours, etc are not understated.	ALO	Adjust Leave Accruals – OT
To offset hours not eligible for OT to keep leave accruals, WPE, etc. at eligible maximum limit (40, 80, 84).	ALN	Adjust Leave Accruals – Neg
To add processing hours so leave accruals are given to employees out on extended Military Leave.	ALA	Adjust Leave Accruals
To offset hours for OT for leave accruals, WPE hours, etc are not understated.	AP9	Adjust Leave Accruals Pos 935
To offset hours not eligible for OT to keep leave accruals, WPE, etc. at eligible maximum limit (112).	AN9	Adjust Leave Accruals Neg 935